

8	<p><u>Staffing and Performance management update:</u></p> <ul style="list-style-type: none"> • This was reported at the recent Performance Committee meeting. • One member of staff requesting flexible working. SLT are following due process whilst keeping the school's wellbeing as a priority. 	
9	<p><u>Health and Safety and Safeguarding update:</u></p> <ul style="list-style-type: none"> • Two reportable incidents at PFS. Appropriate procedures had been followed in both situations. LA impressed with the level of investigation. • Safeguarding – safeguarding audit taking place at BMS on 16th March. New AHT is an experienced DSL. • PFS: New School Leader and the Office Manager undertaking DSL training next term. • AJ queried what liaison there is between police and schools when it comes to County Lines? LMc reported that posters had been sent out to schools recently and there are updates that come in via email. 	
10	<p><u>Update on Federation Development Plan:</u></p> <ul style="list-style-type: none"> • PFS – governors happy with the clear, new format. • PJ challenged LMc that a lot of points in the impact column could instead be 'actions'. DS suggested an extra column. LMc said that she was planning on formulating a new format based on the PFS one – PJ and LMc to work on this. 	<p>PJ LMc</p>
11	<p><u>Reports from Sub-Committees:</u></p> <ul style="list-style-type: none"> • Minutes were completed by FB who stood in for LT, these will be circulated in the next few days. • Budget – IB is working alongside FB and the initial budget has been put forward. BMS student numbers are up which looks encouraging. A short FGB needs to be organised for budget approval – 7th April at 5pm AJ questioned whether this could be remote to allow more people to attend but it needs to be in person. 	
12	<p><u>Governor visits and monitoring :</u></p> <ul style="list-style-type: none"> • PJ stressed the importance of in-person visits by governors rather than reliance on school leader reports and said that it is important that staff see governors. He has devised a monitoring overview based on good practise from DfE and National Governors Association information. SG proposed the document, AJ seconded and all in favour so the document has been adopted by the governing body as of this date. • New forms have been developed for learning walks and monitoring visits. • The LA has offered two training sessions, for free, to governors. • A governor visit week has been planned for next term. LMc remains happy for governors to call up and book visits at any time outside of this week should they wish to. 	

13	<p><u>Governor Training:</u></p> <ul style="list-style-type: none"> • As above • Governor Services have offered to provide some free training based around effective monitoring. They have proposed the following dates: <p>Session 1 Effective Governance for Effective Monitoring 21st June 6-8pm Virtual or Face to Face Session 2 Planning and Effective Monitoring Visit, 5th or 6th July 6-8pm Virtual or Face to Face</p> <p>The Governors discussed the measures and procedures they currently have in place and requested that Phil make contact with Carole Gregory thanking her for her offer and to seek clarification regarding the content of the training. There was a wish to condense the two sessions into one.</p> <ul style="list-style-type: none"> • Hopefully someone from the LA will be available to attend and explain the benefits of remaining a maintained school in near future. 	PJ
14	<p><u>Review and Agree Annual Work Plans:</u></p> <p>PJ has circulated a document which is a guide for governors agendas and details the calendar of commitments. This was adopted by the governing body.</p>	
15	<p><u>Policies:</u></p> <ul style="list-style-type: none"> • Outstanding policies had been reviewed by SG and LMc. All approved by governing body. • Intimate care policy to be reviewed by KS. SG has identified points that need change. • SG reminded LMc that all policies should have the new front page that was agreed by governors at a previous meeting. Some still need to be updated. LMc to ask BMS admin to organise this. 	KS LMc
16	<p><u>Confidential minutes :</u> Attached.</p>	

17	<p><u>AOB:</u></p> <p>Future term date document from LA circulated prior to meeting. All in agreement. SFVS to be signed off – SG will do this.</p>	SG
18	<p><u>Dates for next meetings:</u></p> <p>7th April – Budget FGB</p> <p>12th May 2022 – Performance 4pm Resources 5.15pm</p> <p>23rd June 2022 - FGB 5pm</p>	

The meeting closed at 7.30pm

Lisa Tanner
Clerk

SUMMARY OF ACTIONS

Action	By whom
1) Signing of SCR info	LMc
2) Parent Governor vacancy	LMc
3) Staff Governor vacancy	LMc
4) Governor BMS emails	FB/LMc
5) Circulate LA review of PFS	LMc
6) Monitor schools attendance	DR
7) PFS parents questionnaire	KS/LMc
8) BMS FDP format	LMc/PJ
9) Intimate care policy	KS
10) Ensure all policies have the agreed front page	LMc
11) Sign off SFVS	SG
12) Make contact with Carole Gregory regarding training from LA	PJ

