



Minutes of Full Governing Body Meeting (Remote) Thursday 24th June 2021 at 5pm



Present – Phil Jones (Chair) (PJ), Sarah Gravestock (SG), Anne Jones (AJ), Dan Rimell (DR), Adrian Pass (AP), Linda McQuone (LMc), Sarah Budrey (SB), Izabela Cooper (IC), David Stokes (DS),
In attendance – Lisa Tanner (LT) (Clerk)

N.B. All items discussed at any Governors Meeting are confidential.
All Confidential items under the terms of the Education Regulation will be minuted in Red in the confidential minutes attached.

1	<u>Declarations of Interest and agreement to hold a virtual meeting:</u> No new declarations. All in agreement to hold meeting online.	
2	<u>Apologies:</u> GB & RT	
3	<u>Membership of the Governing Body update:</u> No changes to the governing body.	
4	<u>Confirmation of Minutes of the previous meetings:</u> 1) Last FGB on 11.03.21 – Agreed that these were an accurate representation. 2) Confidential minutes 11.03.21 - Agreed that these were an accurate representation. 3) Budget FGB on 29.04.21 - Agreed that these were an accurate representation. 4) EHT appointment on 10.05.21 - Agreed that these were an accurate representation.	
5	<u>Matters Arising from the Minutes:</u> 1) Last FGB on 11.03.21 Last full FGB – positive parental feedback continues. 2) Confidential minutes 11.03.21 - No matters arising 3) Budget FGB on 29.04.21 - PJ signed the recovery plan document. The LA will support the schools with deficit and review in September. Governors will take responsibility to ensure all means of reducing the deficit are implemented. 4) EHT appointment on 10.05.21 – Pay committee considering way forward for staffing structure/changes/deputy head. Current temporary assistant heads remain in post until January and then will be reviewed.	
6	<u>Headteacher Report (Including implementation of Covid 19 risk assessment)</u> The EHT report was sent out prior to the meeting. The following questions and discussions arose:- PJ enquired if the reduction in hours of a full-time TA will have any impact on the support of students. LMQ already has plans in place to work around this. She is keen to rationalise job descriptions and ensure that staff roles can be more focussed. AJ asked if the days that would no longer be worked by this member of staff had been strategically planned. LMQ stated that yes, this was the case. For example. She will be working on days when the school is short on office staff and has already stated a commitment to be flexible and help where possible. Current Parent Views feedback – 100% of BMS parents would recommend the school to other parents.	

	<p>PJ asked how the parental attendance at online parent’s evenings compared to previous years ‘face-to-face’ ones. LMQ said that it had been lower but that BMS plan to try it again next year with more notice and support given to parents. Staff had found it a very positive experience as it was more efficient. AJ asked if other means of communication had been offered too – LMQ replied that yes, phonecalls, emails etc were all available. DS agreed that as a parent, he’d found the online meetings very good.</p> <p>PJ raised the subject of student attendance figures, querying how this year’s compared with previous (pre-covid). LMQ confirmed that current attendance is about the same, possibly slightly better than previously. The persistent absence figures have shown positive improvement which is pleasing. DS asked if families are chased up for persistent absence, LMQ described the schools’ relationship with a new EWO who is very helpful.</p> <p>From the previous minutes, PJ asked if the trend of less behavioural issues than expected upon returning after lockdown had continued. LMQ described that there are less minor behavioural issues than expected but perhaps more larger issues than anticipated which, in turn has led to a higher exclusion figure but within that figure there are a minority of children causing more of the issues.</p> <p>DS asked if there are national strategies to help with the newly vulnerable to which PJ replied about an announcement recently regarding some money towards mental health, it works out to be a very tiny amount. LMQ explained how BMS have spent some of the covid catch-up funding on a counsellor who comes into school one morning per week. The uptake from children has been greater than expected and she has made a big difference so far.</p> <p>SB described PFS’ provision, including yoga and designated sensory areas in each class room. IC agreed that, as a parent, PFS approach to mental health has had a positive effect.</p> <p>BMS have appointed a new teacher who will start in September. They are interviewing for a languages teacher next week. SG and possibly AJ will help with this.</p> <p>PFS interviewing in July for a maternity cover position.</p> <p>PJ raised the subject of the ‘Governing Body context document’, circulated previously. From September, this will key performance indicator document will be updated and used to keep governors up-to-date efficiently.</p>	
7	<p><u>Reports from Performance and Resource Committee Meetings:</u></p> <p>Performance – No issues raised.</p> <p>Resources – Sports Premium money has been used on a year 6 bellboating trip as a treat for the children.</p> <p>Sports premium has been extended for another year.</p> <p>No developments as yet with regard to the fencing at BMS.</p> <p>Pay committee – Examining staffing structure to ensure that it is cost effective, productive and allows the federation more capacity. LMQ is working on models for governing body to look at as options.</p>	LMQ
8	<p><u>Health and Safety and Safeguarding:</u></p> <ul style="list-style-type: none"> • LMQ completed a domestic violence course. • One operation encompass notification (BMS). • PFS – one safeguarding anonymous report looked into. • One child fractured wrist at PFS and one child with fractured finger. Both incidents reported via MyCority. 	
9	<p><u>Update on SEFs:</u></p> <ul style="list-style-type: none"> • Circulated prior to meeting. LMQ will be adding a section about remote learning. 	LMQ

10	<p><u>Update of Federation Development Plan:</u></p> <ul style="list-style-type: none"> LMQ stated that decreasing the gap between PP and non-PP is a great priority as well as mental wellbeing, the improvement of teaching for all and attendance. 	
11	<p><u>Governor Visits and Monitoring:</u></p> <ul style="list-style-type: none"> Not able to visit in person currently but regular updates via email. Both school leaders are happy for governors to contact them directly should they wish and zoom calls can be arranged for staff and governors to meet. LMQ said that the acting deputy heads are all very keen to work with the governors. 	
12	<p><u>Governor Training – review & monitor</u></p> <ul style="list-style-type: none"> NGA audit sent out by PJ. Governors asked to complete and return this by the end of August as it is a great help in identifying skill sets and potential gaps, therefore assisting with the recruitment of new governors. A bespoke training list has also been circulated. LMQ and PJ attended a briefing on federation and academisation. AJ completed a safeguarding course via work. 	ALL
13	<p><u>Policies update:</u></p> <ul style="list-style-type: none"> Medical conditions and Intimate care have been updated. SG has reviewed Designated teacher for LAC and PLAC and Antibullying. Governors supported SG’s review in order to approve the policies. LMQ to liaise with SG regarding any others needing review by September. Governors to have them shared out between them. Cover page to be uniform across all policies. 	SG & governors selected
14	<p><u>Strategic planning (see confidential minutes):</u></p>	

