



Minutes of Full Governing Body Meeting (Remote)
Monday, 4th June 2020 at 5pm



Present – Phil Jones (Chair) (PJ), Lorna Button (LB), Sarah Gravestock (SG), Anne Jones (AJ), Dan Rimell (DR), Adrian Pass (AP), Matt Anderson (MA), Georgia Reynolds (GR), Linda McQuone (LMc), Ildi Booth (IB).

In attendance – Lisa Tanner (LT) (Clerk)

N.B. All items discussed at any Governors Meeting are confidential.

All Confidential items under the terms of the Education Regulation will be minuted in Red in the confidential minutes attached.

1	<u>Proposal to hold meeting online:</u> All in agreement.	
2	<u>Apologies:</u> Rebecca Taylor, Greville Brain.	
3	<u>Declaration of interests:</u> None.	
4	<u>Confirmation of minutes – 14.05.2020</u> The minutes were confirmed as an accurate record of the meeting.	
5	<u>Matters arising from previous minutes:</u> <ul style="list-style-type: none">• DR has completed the website audit for BMS, he is applying the finishing touches to PFS currently.• Safeguarding Governor – nobody has offered to take over this role so PJ will continue for now.	DR
6	<u>Executive Headteacher’s verbal operational update (Lorna) – (minuted by IB due to powercut interrupting Clerk’s ability to remain online)</u> Phil presented a powerpoint with the latest information and guidance form the DfE on the role of Governing Bodies during the current situation caused by the pandemic. This new guidance was released by the DfE today and covers expectations about how governing Bodies should operate while schools are not fully open and restrictions in place for social distancing. The powerpoint which is attached to the minutes as an appendix shows the key points from the DfE about expectations for Governing Bodies on the left and on the right the comments show how our governing Body has responded to the situation. This is a useful checklist to ensure that as a governing Body we are meeting expectations and is a record of how we have operated during this period in response to the restrictions we have faced. The School	

approach has been a cautious and considered approach to decision making with the priority being meeting the needs of our pupils and the health, safety and well being of everybody in our school communities.

Q. AP to PJ: did DfE send guidance on what data is essential to send them

A. PJ: no

LB: verbal operational update. The original plan was for all year 6 to be in 8 bubbles. However, due to disquiet - SAGE backing NEU, NEU asking members to not go into school until at least 15th June and compounded with Local Authority sending an email on Friday afternoon before half term asking for risk assessment and premise checklist to be completed by Tuesday 26th May it was decided to use the SAGE model and have half of year 6 in one week and the other half in the following week and alternate them with a view to having all year 6 in the last 2 weeks of term. Key Worker and Vulnerable children will be kept in a separate group and we are open to them every week except Fridays when the school is closed for deep cleaning. PJ and LB sent a joint letter to the LA re. concerns over the late requests and completion dates being over half term after a bank holiday.

LB: met with NEU rep who stated members not coming in until at least 15th June. NEU checklist impossible to meet all the conditions. NEU rep stated that Worcestershire NEU secretaries had reached an agreement with the LA that no employee would be disciplined if they chose to work from home. Would be unfortunate as alternate weeks plan gives both staff and children 10 clear days away from school, however it will still work if NEU members chose not to come into work.

MA stated that he will not be following NEU advice and will come into school and that the staff in general felt a fair system had been arranged for working in school.

LB: re-iterated that all our plans to open had been approved by the LA.

Q. AP to LB: if teachers don't give prior warning and just don't turn up for work what is the process?

A. LB: NEU rep committed to 48 hours notice however we do have a cover supervisor who can step in. Worse case scenario, children will be sent home.

Q. AJ to LB: will all policies re. Covid-19 be put on the website?

A. LB: yes

Comment from LM that the school has shared our full risk assessment with parents so we are transparent.

Comment from LB that staff very supportive, some are anxious but they are reassured. The take up on key worker children coming into school during the shut-down has been low.

	<p>Comment from PJ that a lot of work has gone into all the documents and that it is important to maintain the trust of the local community and ensure as a school we have done everything thoroughly. LB was appreciative of the support from all the governors.</p>	
7	<p><u>Plans for Wider opening of schools:</u></p> <p>PFS: GR reported that possibly 2 or 4 children are planning to return once school has been able to reopen (PFS remained closed at the time of the meeting due to preventative safety measures being put into place to ensure the water system is fully safe and compliant.) Parents have been supportive of the decision to delay opening as they understand the school's position in ensuring everybody's safety. All procedures relating to building maintenance being reviewed currently.</p> <p>The PFS NEU rep has confirmed that the completed checklist meets all of the union's requirements.</p> <p>There may be some issues when more year groups restart, due to two out of the three qualified teachers being considered vulnerable.</p>	
8	<p><u>Approval of Risk Assessment for wider opening of schools:</u></p> <ul style="list-style-type: none"> • It was explained to governors how the risk assessment had been completed and governors gave their approval 	
9	<p><u>Teaching and learning update – Including on site and distance learning provision (Lorna, Linda, Georgia)</u></p> <ul style="list-style-type: none"> • LB referred to the current distance learning provision at BMS and said that whilst a lot of children had been sharing completed work with school, this is not a sustainable position as not all families are able to support the work at home. The current situation makes it difficult to monitor work achieved. LMc stated form tutors had contacted students to see if they needed help logging onto Show My Homework and now only a small number still have not accessed the app. • AP speaking as a parent governor praised the school for how work had been set out and provided. • SENDCO is supporting SEN children. • GR described difficulties in gauging feedback from PFS students working at home. However, Class DoJo now allows for work to be uploaded online which has proved useful. • LMc pointed out to governors that PiXL will help to identify any learning gaps quite clearly so that these can be rectified as soon as possible. 	

10	<p><u>Any other business:</u></p> <ul style="list-style-type: none"> • DR asked if there would be implications now that face coverings had been made compulsory on public transport and the governors discussed if there were safeguarding issues if bus drivers refused to let children on the bus if they failed to comply. LMc explained that the BMS risk assessment states that children were not to use public transport where possible but it was expected that more guidance would follow. • AP queried if a bubble of twelve children is practical at BMS. LB stated that yes, it would be perfectly feasible due to the numbers of children not returning due to parental choice. GR pointed out that PFS bubbles need to be smaller than recommended as even in the largest classroom, following current guidelines would only allow for six children. 	
11	<p><u>Future meetings:</u></p> <ul style="list-style-type: none"> • 9th July 5pm 	ALL

The meeting closed at 6.10pm and PJ thanked all staff and governors for their hard work during this time.

Lisa Tanner
Clerk

SUMMARY OF ACTIONS

Action	By whom
1. PFS website audit	DR
2.	
3.	
4.	
5.	
6.	

